

MINUTES of the ORDINARY PARISH COUNCIL MEETING of LITTLE HORWOOD PARISH COUNCIL (LHPC) held on Monday 19th November 2018 at 8pm in the Memorial Hall, Mursley Road, Little Horwood			Action
<p>Present: Cllr Mark Cowdrey (MC), Chairman, Cllr Jane Davey (JD), Vice Chairman and Cllrs Bettress (CB), Bull (MB), Garritt (TG), Hooper (CH), Clerk: Mrs M Cliffe (AC), Dist. Cllr Sir Beville Stanier and 6 members of the public were present.</p> <p><i>Please note: to comply with new data protection rules, names (other than councillors or persons who have previously given their permission) will not be used in Little Horwood Parish Council Minutes.</i></p>			
18/051	1	Apologies – Cllr Simpson and County Cllr John Chilver	
18/052	2	Declarations of Personal/Prejudicial Interest – None	
18/053	3	Minutes of Last Meeting 17th September 2018 - it was resolved to agree and sign the minutes without amendment.	
18/054	4	To consider matters arising from the Minutes of the previous meeting Item - Public Participation. The request for a sign for Hill Farm Rd was passed to Aylesbury Vale District Council. AVDC said it will be installed in December 2018.	
18/055	5	Items Deferred from Previous Meeting - (Not covered elsewhere on the agenda) – None.	
18/056	6	Correspondence sent and received <ul style="list-style-type: none"> Correspondence was received from Bucks County Council entitled L09-18 -THE PUBLIC SECTOR BODIES (WEBSITES AND MOBILE APPLICATIONS) (No. 2) ACCESSIBILITY REGULATIONS Correspondence was received from Western Power Distribution asking to purchase the freehold to the electricity sub-station behind the Memorial Hall. 	
18/057	7	Planning and Development Report The Planning and Development report was noted and ratified.	
18/058	8	Planning and development – None	
		<p>The Chairman adjourned the proceedings for public participation.</p> <ul style="list-style-type: none"> Dist. Cllr Sir Beville Stanier advised that a new Unitary Authority will be introduced. It has yet to be confirmed whether Parish Council elections scheduled for 2019 will be delayed until 2020, however, Councils should still budget for election expenses. A member of the public asked that the PC renew the registration of the Shoulder of Mutton as an asset of community value (expires April 2019). 	MC & AC
18/059	9	<p>Other planning matters</p> <ul style="list-style-type: none"> CM/0068/18 – Re-contouring of agricultural land using inert waste. Land to The North East of Park Hill Farm Bletchley Road Little Horwood. It was noted the Aylesbury Vale District Council has objected to this application. Cllr MC advised that a formal application has been submitted for the development of East West Rail and that there will be compulsory purchase orders going out for locations along the proposed route. The Parish Council was advised that an industrial anaerobic digester was being operated in the village. The Clerk was asked to contact AVDC Planning Enforcement and ask whether this was being operated in accordance with planning legislation. 	AC
18/060	10	<p>To receive a report on meetings attended including</p> <ul style="list-style-type: none"> Six councillors attended the General Data Protection Regulation seminar hosted by Bucks and Milton Keynes Association of Local Councils (BMKALC). Copies of seminar documentation were given to Cllr TG. Cllr CH gave a brief report on the Winslow and District Local Area Forum meeting held on 27 Sept 2018 	
18/061	11	<p>To receive a report on the MVAS and on progress with deploying the sentinel speed watch camera</p> <ul style="list-style-type: none"> Cllr MB circulated a report on the Mobile Vehicle Activated Sign. It was felt that speeding infractions on Wood End are low with only 5 vehicles registered at over 30 mph. The Clerk will arrange some sentinel training when the recharging cable is returned from the manufacturer. 	AC
18/062	12	<p>Parish Maintenance – to consider progress with ongoing issues.</p> <ul style="list-style-type: none"> Cllr MC reported that the pipe over the stream had been painted and passed the PC's thanks to Mr D Hosking and Mr G Atkins Mr Hoskins also stabilised the slabs running along the stream. Cllr CH asked whether road signs around the village could be cleaned. The Clerk advised that this was the Parish's responsibility under devolution. Cllr CH offered to clean the signs whilst the matter was given further consideration. The Clerk has contacted the contractor re repair of the path on Mursley Rd but is waiting for them to respond. 	AC
18/063	13	<p>To receive a report on the Annual Walk of the Little Horwood Footpath network and to identify any repairs that might be required.</p> <ul style="list-style-type: none"> Cllr MC gave a brief report on the Footpath walk on behalf of Cllr SS. The walk was well attended with several reports of stiles in need of repair. Cllr SS offered to repeat the walk to clarify the exact position of each stile and what needs to be done. The Clerk will then contact landowners to request rectification. 	SS AC

18/064	14	<p>To consider whether to apply for a Bucks County Council electric charging point It was decided that the village did not have a suitable lamp post for this initiative as the lamppost would need to be adjacent to the curb with a safe parking area. The Clerk would respond to BCC's correspondence.</p>	AC																																																																																								
18/065	15	<p>Administration a). to agree the Asset Register. b). to finalise the risk register The Clerk asked for this item to be postponed until the January meeting. Cllr MC advised that all Councillors had been asked to set up a dedicated PC email.</p>	AC																																																																																								
18/066	16	<p>Finance – to review bank reconciliation, receipts and authorise payments a).The Bank payments for authorisation were circulated at the meeting. It was resolved to note receipts and approve the payments detailed below.</p> <p>Clerk's Ref Payments</p> <table border="0"> <tr> <td>LH 18.33</td> <td>Little Horwood Memorial Hall</td> <td>FPO</td> <td>20.00</td> </tr> <tr> <td>LH 18.34</td> <td>Walker Grounds Care inv 357 Sept mowing</td> <td>FPO</td> <td>503.43</td> </tr> <tr> <td>LH 18.35</td> <td>Walker Grounds Care inv 368 Oct mowing</td> <td>FPO</td> <td>503.43</td> </tr> <tr> <td>LH 18.36</td> <td>Mark Cowdrey refund for road sign</td> <td>Cheque 001335</td> <td>52.44</td> </tr> <tr> <td>LH 18.37</td> <td>SWARCO</td> <td>FPO</td> <td>264.00</td> </tr> <tr> <td>LH 18.38</td> <td>Royal British Legion</td> <td>Cheque 001336</td> <td>80.00</td> </tr> <tr> <td>LH 18.39</td> <td>Winslow & District Community Bus</td> <td>Cheque 001337</td> <td>50.00</td> </tr> <tr> <td>LH 18.40</td> <td>Action 4 Youth</td> <td>Cheque 001338</td> <td>20.00</td> </tr> <tr> <td>LH 18.41</td> <td>CAB</td> <td>Cheque 001339</td> <td>20.00</td> </tr> <tr> <td>LH 18.42</td> <td>LHRT grant</td> <td>FPO</td> <td>1250.00</td> </tr> <tr> <td>LH 18.43</td> <td>Eon</td> <td>DD</td> <td>187.99</td> </tr> <tr> <td>LH 18.44</td> <td>Landlord allotment rent</td> <td>Cheque 001340</td> <td>20.00</td> </tr> <tr> <td>LH 18.45</td> <td>Landlord allotment rent</td> <td>FPO</td> <td>20.00</td> </tr> <tr> <td>LH 18.46</td> <td>Landlord allotment rent</td> <td>FPO</td> <td>20.00</td> </tr> <tr> <td>LH 18.47</td> <td>Landlord allotment rent</td> <td>Cheque 001341</td> <td>20.00</td> </tr> <tr> <td>LH 18.48</td> <td>Landlord allotment rent</td> <td>FPO</td> <td>20.00</td> </tr> <tr> <td>LH 18.49</td> <td>Landlord allotment rent</td> <td>FPO</td> <td>20.00</td> </tr> <tr> <td>LH 18.50</td> <td>SWARCO MVAS mounting bracket refund</td> <td>FPO</td> <td>37.54</td> </tr> <tr> <td>LH 18.51</td> <td>AVDC New dog bin inv 365095</td> <td>FPO</td> <td>345.08</td> </tr> </table> <p>Clerk's Ref Receipts</p> <table border="0"> <tr> <td>LHR 18.15</td> <td>Precept</td> <td>Credit</td> <td>7000.00</td> </tr> <tr> <td>LHR 18.16</td> <td>Allotment rent</td> <td>Credit</td> <td>20.00</td> </tr> <tr> <td>LHR 18.17</td> <td>LHRT grass cutting (paper transaction)</td> <td>Credit</td> <td>197.50</td> </tr> </table> <p>b). The Clerk reported that the external audit was now complete and that no comments had been made. It was decided to apply for an exemption from external audit in 2019 due to the higher charges now in force</p>	LH 18.33	Little Horwood Memorial Hall	FPO	20.00	LH 18.34	Walker Grounds Care inv 357 Sept mowing	FPO	503.43	LH 18.35	Walker Grounds Care inv 368 Oct mowing	FPO	503.43	LH 18.36	Mark Cowdrey refund for road sign	Cheque 001335	52.44	LH 18.37	SWARCO	FPO	264.00	LH 18.38	Royal British Legion	Cheque 001336	80.00	LH 18.39	Winslow & District Community Bus	Cheque 001337	50.00	LH 18.40	Action 4 Youth	Cheque 001338	20.00	LH 18.41	CAB	Cheque 001339	20.00	LH 18.42	LHRT grant	FPO	1250.00	LH 18.43	Eon	DD	187.99	LH 18.44	Landlord allotment rent	Cheque 001340	20.00	LH 18.45	Landlord allotment rent	FPO	20.00	LH 18.46	Landlord allotment rent	FPO	20.00	LH 18.47	Landlord allotment rent	Cheque 001341	20.00	LH 18.48	Landlord allotment rent	FPO	20.00	LH 18.49	Landlord allotment rent	FPO	20.00	LH 18.50	SWARCO MVAS mounting bracket refund	FPO	37.54	LH 18.51	AVDC New dog bin inv 365095	FPO	345.08	LHR 18.15	Precept	Credit	7000.00	LHR 18.16	Allotment rent	Credit	20.00	LHR 18.17	LHRT grass cutting (paper transaction)	Credit	197.50	
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18/067	17	<p>To consider a change of Parish Council Meeting day for 2019/20 It was decided to explore whether a change of day to a Thursday would be possible by speaking to the Memorial Hall Booking Officer.</p>	AC																																																																																								
18/068	18	<p>Items for the next meeting Parish Maintenance, Risk Register, Asset Register</p>																																																																																									
18/069	19	<p>The meeting closed at 9.15 pm</p> <p>Next Meeting The next Parish Council Meeting will be held on Monday 21st January 2019 at 8pm in the LH Memorial Hall.</p> <p>Signed: _____ DRAFT Chairman of the Meeting</p> <p>Date: 21st January 2019</p>																																																																																									

Planning and Development Report - for meeting on 19th November 2018 (as at 13th November 2018)

Below are current and recent Planning Applications. The Parish Council is invited to ratify the comments made to AVDC on behalf of the Planning Committee since the last meeting.

CURRENT PLANNING APPLICATIONS

Date Received	Application Number Respond by	Site Address	Details of Application	Parish Council Response	AVDC Decision
Determined					
20/08/2018	18/02911/APP 17/09/2017	The Old Sweet Shop, 6 The Green, Little Horwood, Bucks, MK17 0PB	Rear oak framed extension	No Objection	Approved
Pending					
16/07/2018	18/02429/APP 13/08/2018	Land West Of Mursley Road, Little Horwood, Bucks MK17 0SS	Creation of a bat house, reptile embankments, hibernacula and new natural habitat	No Objection	Awaiting decision
10/09/2018	18/03125/APP 08/09/2018	Home Farm, Mursley Road, Little Horwood, Bucks, MK17 0PG	Demolition of stables and conversion of 3 barns to form two dwellings	Objection	Awaiting decision