

MINUTES of the ORDINARY PARISH COUNCIL MEETING of LITTLE HORWOOD PARISH COUNCIL (LHPC) held on Monday 17th September 2018 at 8pm in the Memorial Hall, Mursley Road, Little Horwood			Action
<p>Present: Cllr Mark Cowdrey (MC), Chairman, Cllr Jane Davey (JD), Vice Chairman and Cllrs Bettress (CB), Bull (MB), Garritt (TG), Simpson (SS), Clerk: Mrs M Cliffe (AC), County Cllr John Chilver, Dist. Cllr Sir Beville Stanier and 12 members of the public were present.</p> <p><i>Please note: to comply with new data protection rules, names (other than councillors or persons who have previously given their permission) will not be used in Little Horwood Parish Council Minutes.</i></p>			
18/031	1	Apologies – Cllr Hooper	
18/032	2	Declarations of Personal/Prejudicial Interest – None	
18/033	3	Minutes of Last Meeting 16th July 2018 - it was resolved to agree and sign the minutes without amendment.	
18/034	4	To consider matters arising from the Minutes of the previous meeting – (Not covered elsewhere on the agenda) – None.	
18/035	5	Items Deferred from Previous Meeting - (Not covered elsewhere on the agenda) – None.	
18/036	6	<p>Correspondence sent and received</p> <ul style="list-style-type: none"> Correspondence was received advising of the Bucks Playing Fields Association AGM and the Buckinghamshire AED Defibrillator awareness meeting. Correspondence was received advising the preferred route of the Oxford to Cambridge expressway. Option B has been chosen which will roughly follow the line of the East West Rail line. Whilst there is a large corridor for the route, it is thought that it will meet the A421 at junction 13 of the M1. Details will be published for public consultation in 2019. 	
		<p>The Chairman adjourned the proceedings for public participation.</p> <ul style="list-style-type: none"> A member of the public requested that a road sign be acquired for Hillside Farm Lane. 	AC
18/037	7	<p>Planning and Development Report</p> <p>The Planning and Development report was received, noted and ratified. There was no objection to application 18/02911/APP the Old Sweet Shop, 6 The Green. Application 18/03125/APP Home Farm Mursley Rd was objected to.</p>	
18/038	8	<p>Planning and development – Matters arising.</p> <ul style="list-style-type: none"> Cllr MC attended a Development Management Committee meeting at Aylesbury Vale District Council to speak against the Hollows application 18/00751/APP. He asked why the current barn was not re-usable or why the doorway could not have been made bigger. He asked how many more barns were going to be applied for and then turned into industrial units and how big the industrial estate would be allowed to get. No satisfactory response was received from AVDC. The application was approved. The Spinney development 18/02324/APP was approved despite widespread local objections. Responses to complaints made to AVDC about how and on what grounds the decision was made were unsatisfactory. A request for removal of the gypsy caravan has also been denied. The matter has been referred to the Local Government Ombudsman but regardless of the outcome, the decision cannot be changed. 	
18/039	9	<p>Other planning matters</p> <ul style="list-style-type: none"> CM/0068/18 – Re-contouring of agricultural land using inert waste. Land to The North East of Park Hill Farm Bletchley Road Little Horwood. Concerns were raised about this application. There would be increased traffic on the A421 (approx. 1 lorry every 15 minutes) and the entrance to the site is close to the Warren Road junction with the A421. Cllr MC would write a letter supporting the comprehensive objections already raised by Whaddon Parish Council. 	MC
18/040	10	<p>To receive a report on meetings attended including</p> <ul style="list-style-type: none"> As Cllr CH was absent, no report on the Winslow and District Local Area Forum meeting held on 19th July 2018 was available. The next meeting is on 27th September 2018. Cllr CB gave a brief report on the Parishes Planning forum held on 5th Sept 2018. The meeting covered recycling and waste and planning, including enforcement. 	
18/041	11	<p>To approve funding for a 20 mph sign for Wood End</p> <p>It was estimated that the cost of placing a 20 mph sign at Wood End would be under £50 as an existing post could be used. The expenditure was approved. Cllr MC will purchase and place the sign.</p>	MC
18/042	12	<p>To approve funds for mowing the grass in front of the new Wood End houses, weed killing on the ditch edges and mowing up to the footpath stile.</p> <p>This expenditure (£50.00) was approved.</p>	AC
18/043	13	<p>To receive a report on the MVAS and on progress with deploying the sentinel speed watch camera</p> <ul style="list-style-type: none"> It was agreed that the MVAS could be mounted on lamp posts and the purchase of a clamp (£25.00) was approved. The Clerk would speak to volunteers and organise a sentinel session. The Clerk reported that Thames Valley Police had agreed to deploy a speed monitoring camera on local roads (unannounced). 	AC
18/044	14	<p>Parish Maintenance – to consider progress with:</p> <p>a). As previously reported, the Head of Highways has agreed to fund cutting of the Hillside hedges. A contractor had been found and the Clerk was pushing to get a date for completion.</p>	AC

		<p>b). It was reported that a sandbag had been left after completion of the Winslow Road repair adjacent to the allotments. The hedge adjacent to the site had been trimmed to allow access to the road surface. The Clerk was asked to confirm ownership of the hedge and ask for it to be regularly trimmed.</p> <p>c). the Mursley Road bridge railings, the stream bank reinforcement and the need for repositioning of the granite set have been reported to Bucks County Council (BCC). The Clerk was asked to find a local handyman to paint the water pipe across the stream.</p> <p>d). the new dog bin in Wood End will be installed in October.</p> <p>e). there has been no progress with siding out The Green.</p> <p>f). the clerk was asked to contact the contractor to repair the path across the Green. The Clerk was also asked to contact the grass cutting contractor to see whether the path from the bus shelter to the brook could be strimmed.</p> <p>h). both replacement benches are in situ in the Garden of Peace</p> <p>i) the Clerk needs to clarify what needs clearing on the path adjacent to Hill Farm Road</p>	AC																																				
18/045	15	<p>To consider organizing the Annual Walk of the Little Horwood Footpath network and to identify any repairs that might be required.</p> <p>Cllr SS will organise the autumn footpath walk, agree the date (28th October 2018) and publicise. It was suggested that the next litter pick be organised for March 2019.</p>	SS																																				
18/046	16	<p>Administration</p> <p>a)The following policies and procedures were reviewed and agreed</p> <p>i. Complaints procedure.</p> <p>ii. Handling freedom of information requests.</p> <p>iii. Press/media policy.</p> <p>b). The Clerk was asked to revise and re-circulate the Asset register to include the MVAS</p> <p>c). The Clerk was asked to follow up and re-send the risk register in the light of changes to data protection laws.</p> <p>d). Grants and donations were decided for the financial year 2018/2019 as follows - Action4Youth, Citizen's Advice Bureau, each £20.00, Royal British Legion £80.00 (to mark centenary of the end WW1) and Winslow and District Community Bus £50.00.</p> <p>e). It was resolved to ask Charles Loch if he would be willing to complete the Internal audit for 2018/19</p> <p>f). The Clerk was asked to circulate plans for the Great Horwood Battle's Over preparations and to check whether it was legal for Little Horwood to make a donation of £200 towards the event..</p> <p>h). Attendance by Councillors was confirmed at the following meetings GDPR Training 25th Sept 2018, B& MKALC Parish Liaison 26 Sept 2018, WADLAF 27 Sept 2018, NBPPC 24 Oct 2018.</p>	AC																																				
18/047	17	<p>Finance – to review bank reconciliation, receipts and authorise payments</p> <p>The Bank payments for authorisation were circulated at the meeting. It was resolved to note receipts and approve the payments detailed below.</p> <table border="0"> <tr> <td>Clerk's ref</td> <td></td> <td></td> </tr> <tr> <td>LH 18.23</td> <td>Little Horwood Memorial Hall</td> <td>20.00</td> </tr> <tr> <td>LH 18.24</td> <td>Clerk's salary</td> <td>561.30</td> </tr> <tr> <td>LH 18.25</td> <td>Cyan bench refund to Clerk</td> <td>404.99</td> </tr> <tr> <td>LH 18.26</td> <td>Anglian Water inv 9068973505</td> <td>25.24</td> </tr> <tr> <td>LH 18.27</td> <td>Walker Grounds Care inv 329 paid by LHRT</td> <td>0.00</td> </tr> <tr> <td>LH 18.28</td> <td>Walker Grounds Care inv 339 Jul mowing</td> <td>503.43</td> </tr> <tr> <td>LH 18.29</td> <td>Walker Grounds Care inv 341</td> <td>190.00</td> </tr> <tr> <td>LH 18.30</td> <td>Walker Grounds Care inv 348</td> <td>503.43</td> </tr> <tr> <td>LH 18.31</td> <td>Window Cleaner</td> <td>30.00</td> </tr> <tr> <td>LH 18.32</td> <td>PKF Littlejohn external auditors</td> <td>240.00</td> </tr> <tr> <td>Receipts</td> <td>Allotment rents</td> <td>330.00</td> </tr> </table>	Clerk's ref			LH 18.23	Little Horwood Memorial Hall	20.00	LH 18.24	Clerk's salary	561.30	LH 18.25	Cyan bench refund to Clerk	404.99	LH 18.26	Anglian Water inv 9068973505	25.24	LH 18.27	Walker Grounds Care inv 329 paid by LHRT	0.00	LH 18.28	Walker Grounds Care inv 339 Jul mowing	503.43	LH 18.29	Walker Grounds Care inv 341	190.00	LH 18.30	Walker Grounds Care inv 348	503.43	LH 18.31	Window Cleaner	30.00	LH 18.32	PKF Littlejohn external auditors	240.00	Receipts	Allotment rents	330.00	
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18/048	18	<p>To Consider the 2019/2020 budget</p> <p>The draft budget for 2019/2020 was considered and approved.</p>																																					
18/049	19	<p>Items for the next meeting</p> <p>Parish Maintenance, Risk Register, Asset Register</p>																																					
18/050	20	<p>The meeting closed at 9.35 pm</p> <p>Next Meeting</p> <p>The next Parish Council Meeting will be held on 19th November 2018 at 8pm in the LH Memorial Hall.</p> <p>Signed: DRAFT</p> <p style="text-align: right;">Chairman of the Meeting</p> <p>Date: 19th November 2018</p>																																					

Planning and Development Report - for meeting on 17th Sept 2018 (as at 10th September 2018)

Below are current and recent Planning Applications. The Parish Council is invited to ratify the comments made to AVDC on behalf of the Planning Committee since the last meeting.

CURRENT PLANNING APPLICATIONS

Date Received	Application Number Respond by	Site Address	Details of Application	Parish Council Response	AVDC Decision
Determined					
08/06/2018	18/01930/APP 06/07/2018	Brambles, 12A Mursley Road, Little Horwood, Bucks, MK17 0PG	Single storey side extension	No Objection	Approved
16/03/2018	18/00751/APP 13/03/2018	The Hollows, Winslow Road, Little Horwood, Bucks MK17 0PD	Change of use of an agricultural building to B1 & B8 use (light industrial, storage and distribution) Case officer Adam Thomas. NB to be decided by the Development Management Committee.	Objection	Approved
06/07/201	18/02324/AGN 20/07/2018	The Lovelywood, The Green, Little Horwood, Bucks	Proposed Building Land Adjacent To The Green Little Horwood Buckinghamshire MK17 0PB	Objection	Approved
17/01/2018	18/00179/APP revised 17/02819/APP	Maple Cottage, 26 Mursley, Road, Little Horwood, Bucks, MK17 0PG	Demolition of existing garage and erection of dwelling including new access.	No Objection	Approved
07/06/2018	18/01905/APP 05/07/2018	Roseberry 1 Mursley Road, Little Horwood, Bucks, MK17 0PA	Two storey and single storey rear extension	No Objection	Approved
Pending					
16/07/2018	18/02429/APP 13/08/2018	Land West Of Mursley Road, Little Horwood, Bucks MK17 0SS	Creation of a bat house, reptile embankments, hibernacula and new natural habitat	No Objection	Awaiting decision
20/08/2018	18/02911/APP 17/09/2017	The Old Sweet Shop, 6 The Green, Little Horwood, Bucks, MK17 0PB	Rear oak framed extension	No Objection	
10/09/2018	18/03125/APP 08/09/2018	Home Farm, Mursley Road, Little Horwood, Bucks, MK17 0PG	Demolition of stables and conversion of 3 barns to form two dwellings	Objection	