

**Notice is hereby given of the
LITTLE HORWOOD ANNUAL PARISH COUNCIL MEETING
at 8.00pm on Monday 21st May 2018 in the Memorial Hall, Mursley Road, Little Horwood.**

AGENDA

- 1). Apologies for absence
- 2). Declarations of personal or prejudicial interest and consideration of requests for dispensations
- 3). Election of Chairman and confirmation of acceptance.
- 4). Election of Vice chairman
- 5). To co-opt a candidate to fill the vacancy for an LHPC Parish Councillor
- 6). Minutes of Meeting 19th March 2018 to be agreed and signed.
 - a) Matters Arising.
- 7). Items Deferred from Previous Meeting: (Not covered elsewhere on the agenda)
- 8). Matters arising from the Annual Parish Meeting
- 9). Correspondence sent & received (Not dealt with elsewhere on the agenda)

At approximately 8.30pm the Chairman will adjourn proceedings for members of the public to participate.

- 10). **Councillors' Reports** (not arising elsewhere on agenda)
 - a). Cllr Bull - updates as required including MVAS and speed watch
 - b). Cllr Cowdrey – updates as required including the problem of dog waste, green spaces walk around
 - c). Cllr Davey - updates as required
 - d). Cllr Garritt – updates as required
 - e). Cllr Hooper – updates as required
 - f). Cllr Simpson – updates as required.
 - g). Clerk's Update – updates as required including white line between Mount Pleasant and 13 Winslow Road BCC Reference: 40070541, running water Shucklow Hill, dog bin, email addresses.

11). Planning and Development – as at 14th May 2018

Application	Location	Notes
a. Applications Received:		
18/00951/APP 22/03/2018 19/04/2018	Land East of Clare Farm Winslow Rd Little Horwood Bucks MK18 3JW	Creation of two ponds, earthworks, hibernaculum, and new natural habitat. LHPC has no objection to this application.
18/00751/APP 16/03/2018 13/03/2018	The Hollows Winslow Road Little Horwood Buckinghamshire MK17 0PD	Change of use of an agricultural building to B1 & B8 use (light industrial, storage and distribution) Case officer Adam Thomas. LHPC objects to this application and has sent a letter
17/02819/APP revised as 18/00179/APP	Maple Cottage 26 Mursley Road, Little Horwood, Bucks, MK17 0PG	Demolition of existing garage and erection of dwelling including new access. LHPC has no objection to this application.
b. Permitted/determined		
18/00465/APP 14/02/2018 14/03/2018	9A Mursley Road Little Horwood Buckinghamshire MK17 0PA	Two storey rear extension and insertion of new bathroom window. Awaiting remaining Planning Committees comments (drainage reservations). Application approved 10/04/2018
16/03843/APP revised as 17/03604/APP	Land Adjoining 22 Mursley Road Little Horwood Buckinghamshire MK17 0PE	Erection of two maisonettes. Previous application withdrawn 12/06/2017 LHPC objects to this application. If the decision goes to committee, LHPC has said it will speak. Application approved 19/04/2018

- 12). **Planning and development - issues arising**
 - a) Hillside boundary and tree trimming update
 - b) An update on The Green
- 13). **Devolution**
 - b) Formally confirm Devolution T2 Contractor for 2018/19.
- 14). **To consider placing an additional dog waste bin in Wood End by the entrance to the nature reserve**
- 15). **To consider a request for a contribution towards the costs of hosting the Little Horwood Village website**
- 16). **Finance**
 - a) Review bank reconciliation, receipts and authorise payments.
 - b) End of year accounts
 - c) Annual Return – consider approval in principle and delegate final sign off.
- 17). **GDPR**
 - a). to note amendment proposed for Data Protection Bill to exclude parish councils from the definition of 'public authorities'
 - b.) to welcome the offer from BMKALC to provide Data Protection Officer services for one year at the present time or until the matter is decided.

c). to note that this service would cost LHPC the price of a subscription to BALC and to agree to pay this if it is necessary.

18). Business of the Annual Council Meeting:

- a. Appointments to/representation on Outside Bodies:
 - i. Little Horwood Recreation Ground Trustees
 - ii. Little Horwood Trust Trustees
 - iii. Memorial Hall Management Committee Representative
 - iv. Winslow and District Local Area Forum, NBPPC, others as per roles and responsibilities.
- b. Confirm meeting dates for the year to April 30th 2019: May 21st, July 16th, September 17th, November 19th, January 21st 2019. To be confirmed: March 18th 2019, Annual Parish Meeting (Mar/Apr 2019), Annual Parish Council Meeting (May 2019).
- c. Standing Orders, Financial Regulations and Code of Conduct, (to be sent out for review).
Establish/review (to be sent out for review).
 - i. Complaints procedure.
 - ii. Handling freedom of information requests.
 - iii. Press/media policy.Review the Asset Register (to be sent out for review).
Review Risk Register (to be sent out for review).
- d. Grants to be made in 2018-19 Financial Year: CAB, Action 4 Youth, British Legion, Bucks Playing Fields, Community Bus,
- e. Review current Subscriptions - CPRE, NBPPC, AVALC
- f. Add new subscriptions BMKALC, Information Commissioners Office, SLCC

19). Any other business

20). Next Meeting – 16th July - Parish Council Meeting (8pm Memorial Hall).



Mandy Cliffe Clerk

14th May 2018