

<b>MINUTES of an ORDINARY PARISH COUNCIL MEETING of LITTLE HORWOOD PARISH COUNCIL (LHPC) held on Monday 20th November 2017 at 8pm in the Memorial Hall, Mursley Road, Little Horwood</b>			
<b>Present:</b> Cllr Mark Cowdrey, (Chairman MC) and Cllrs Bull (MB), Davey (JD), Garritt (TG), Hooper (CH), Nickoll (PN), Simpson (SS) and Clerk: Mrs M Cliffe (AC). County Cllr John Chilver and Dist. Cllr Sir Beville Stanier were present with 7 members of the public.			<b>Action</b>
17/70	1	<b>Apologies</b> – all councillors were present.	
17/71	2	<b>Declarations of Personal/Prejudicial Interest</b> – Cllr MB declared his interest in item 6, concerning rights of way over the village green, and in item 10b concerning the Hillside development boundary and tree trimming.	
17/72	3	<b>Minutes of Last Meeting 18th September 2017</b> - it was resolved to agree and sign the minutes without amendment. <b>a. Matters arising</b> – All matters arising are dealt with elsewhere on the agenda.	
17/73	4	<b>Items deferred from Previous Meeting</b> (and not covered elsewhere on the agenda) – none.	
17/74	5	<b>Correspondence sent and received</b> Correspondence was received from: a). Bucks Playing Fields Association requesting a direct debit for their annual subs. It was resolved to sign the mandate. b). Mrs Caroline Cornell requesting permission to replace the memorial bench dedicated to her daughter Charlotte. Cllr MC, the Clerk and Mr Mike Jones will meet Mrs Cornell on Monday 27 <sup>th</sup> November to agree the details for re-siting the new bench.	
17/75	6	<b>To give further consideration to rights of way over The Green</b> It was resolved, without prejudice, to arrange for the resurfacing of the tarmac leading to the post box in the interests of residents' safety. This will also benefit those crossing the green and the road. The Winslow and District Local Area Forum (WINLAF) has been approached for match funding and Cllr MC agreed to obtain quotes from contractors.	<b>MC</b>
17/76	7	<b>To seek a volunteer to attend the next WINLAF meeting on 5<sup>th</sup> December 2017</b> Cllr CH kindly volunteered to attend the meeting.	<b>CH</b>
17/77		<b>At 8.15 pm the Chairman adjourned the proceedings for public participation.</b> Issues raised Mr Frank Donlon drew attention to the need to ensure that the Shoulder of Mutton remains on the register of assets of community value. The entry is due for renewal in 2019 and Mr Donlon asked the Parish Council to monitor this deadline. This will give the village an opportunity to bid for the building should it be put up for sale.	<b>AC MC</b>
17/78	8	<b>Councillors' Reports</b> (items not arising elsewhere on the agenda) <b>Cllr MB</b> reported that a). Three volunteers had been trained to operate the Sentinel speed watch equipment. Three two hour sessions had been held and 18 speeding cars videoed and registered. Tax and MOT status are also monitored. The equipment is easy to set up and take down and in future, volunteers can be trained on site. Drivers slowed noticeably when the Sentinel equipment was sighted. Winter light is not ideal for the equipment therefore the facility will be more fully promoted in the spring. b). An experiment comparing an unlit MVAS (registering speed only) with a flashing MVAS showed that speeds were reduced when the MVAS was interactive with the driver. A vote of thanks was given to Cllr MB. <b>Cllr PN</b> reported that a). The Footpath walk was held on 29 <sup>th</sup> October. Cllr PN thanked the 25 residents who took part, a very good attendance. A few minor problems were reported with one kind resident trimming the vegetation around the archway near the nature reserve. Cllr SS offered to organise future footpath walks and to take responsibility for arranging stile repairs. The Parish Council would like to thank Cllrs Nickoll (with help from Cllrs TG and SS) for organizing the event, Mr. Peter Arnold for publicising it so well and Cllr SS for assuming the role. b). No issues with the Devolution grass cutting had been reported and Cllr PN praised the contractor for looking after the village so well. <b>Cllr MC</b> reported that He had attended the North Bucks Parish Planning Consortium (NBPPC) meeting on 11 <sup>th</sup> October 2017. The response to the VALP as it enters the consultation phase was considered. Briefing notes about the VALP have been sent to councillors, however any response would be under the umbrella of the NBPPC. Concern was raised that any delay in having the plan approved by the Secretary of State would render it void and require a new plan to be drawn up. Cllr MC would be attending the next NBPPC meeting on 29 <sup>th</sup> November to discuss the joint submission. <b>The Clerk</b> reported that a). Internet banking would be up and running once the current round of forms had been signed and returned to TSB bank. b). The street light in the churchyard is now visible thanks to hedge trimming. c). Siding out of The Green (the road) to resolve the problem of getting agricultural vehicles along it has not been carried out as the contractor is not responding to emails. It is believed he is currently abroad. d). The window cleaning contractor has promised to send a quote for cleaning the bus stop windows. Cllr CH was thanked for cleaning the windows in the interim. e). The rotten post on the Green identified by Mr Mike Trim has been replaced by Mr Denis Hosking at a cost of £50.00. f). Bucks County Council has agreed to pay the overdue grant for the MVAS ground screw and we should receive £216.00 shortly. g). Great Horwood Parish Council would like to consider how a joint Battles Over commemoration could be achieved. Whatever the outcome, Little Horwood residents would be very welcome to attend the Great Horwood event.	<b>AC</b>

17/79	9	<b>Planning and Development</b>																																																											
		<b>Application</b>	<b>Location</b>	<b>Notes</b>																																																									
		<b>a. Applications Received:</b>																																																											
		17/02223/APP 30/06/2017	The Spinney, The Green, Little Horwood Buckinghamshire	Erection of single storey building with timber decking for private events and recreational use. <b>LHPC resolved to OBJECT.</b>																																																									
		17/02819/APP 31/07/2017	Maple Cottage, 26 Mursley Road, Little Horwood, Bucks, MK17 0PG	Demolition of existing garage and erection of dwelling including new access. <b>LHPC has no objection</b> to this application																																																									
		17/03548/APP 18/09/2017	Old Oaks, 18 Wood End, Little Horwood Bucks MK17 0PE	Erection of one detached dwelling with new access and associated parking. <b>LHPC has no objection</b> to this application																																																									
		17/03150/ALB 18/09/2017	1 The Green, Little Horwood, Bucks MK17 0PB	Replacement of exterior side door <b>LHPC has no objection</b> to this application																																																									
		17/03789/APP 13/10/2017	Mount Pleasant, 4 Winslow Road, Little Horwood Buckinghamshire MK17 0P	Replacement of approximately 57 metres of fencing with new close-boarded fencing ranging from 1.22 metres to 1.9 metres in height (part retrospective). <b>LHPC supports this application</b>																																																									
		17/03895/APP 17/10/2017	The Laurels Stearhill House Mursley Road Little Horwood Buckinghamshire MK17 0PR	Erection of single storey garden room in the rear garden including a new patio / path between existing building and garden room. <b>LHPC has no objection to this application</b>																																																									
		<b>b. Permitted/determined</b>																																																											
		17/02583/APP 13/07/2017 10/08/2017	Land East Of Winslow Road, Little Horwood, Buckinghamshire MK18 3JW	Creation of two ponds, earthworks, hibernaculum and new natural habitat. Passed to Planning Committee for comment. <b>LHPC has no objection</b> in principle. It was confirmed that construction traffic would access the site via Station Road Winslow.																																																									
17/80	10	<p><b>Planning and development – Issues arising.</b></p> <p>a). The “Lovelywood” Spinney planning application 17/02223/APP. There has been no progress in determining this application despite a letter of complaint from Frank Donlon, which has not been acknowledged or responded to. Concern was raised that additional information was being added to the website despite the consultation being closed and the fact that these did not address objections to the application. Dist. Cllr Sir Billy Stanier offered to look into the matter further. Cllr MC confirmed that he would both attend and speak if the decision goes to committee.</p> <p>b). The Hillside boundary and tree trimming issue has been passed to the Head of Highways at Bucks CC for a decision. County Cllr John Chilver offered to look into the matter and advised that it should be in the hands of the BCC legal department.</p> <p>c). The Parish Council’s response to the VALP was discussed by Cllr MC in his report.</p>																																																											
17/81	11	<p><b>To review councillor roles and responsibilities and to seek a volunteer to take over responsibility for T2 devolution from Cllr PN</b></p> <p>Councillors’ roles and responsibilities were reviewed. A revised table is attached and forms part of these Minutes.</p>			<b>AC</b>																																																								
17/82	12	<p><b>Finance and administration</b></p> <p>a) The Bank payments and cheques for authorisation were circulated at the meeting. It was resolved to approve the payments and sign the cheques as detailed below.</p> <table border="0"> <tr> <td>LH 17.27</td> <td>Clerk’s salary</td> <td>Chq 001308</td> <td>544.96</td> </tr> <tr> <td>LH 17.28</td> <td>LH Memorial Hall hire (1 meeting)</td> <td>Chq 001309</td> <td>20.00</td> </tr> <tr> <td>LH 17.29</td> <td>Little Horwood Recreation Trust</td> <td>Chq 001310</td> <td>1052.50</td> </tr> <tr> <td>LH 17.30</td> <td>Walker Grounds Care invoice 260</td> <td>Chq 001311</td> <td>503.43</td> </tr> <tr> <td>LH 17.31</td> <td>Walker Grounds Care invoice 269</td> <td>Chq 001311</td> <td>503.43</td> </tr> <tr> <td>LH 17.32 - 37</td> <td>Allotment landlord rent</td> <td>Chq 001312 - 1317</td> <td>120.00</td> </tr> <tr> <td>LH 17.38</td> <td>Winslow &amp; District Community Bus</td> <td>Chq 001318</td> <td>50.00</td> </tr> <tr> <td>LH 17.39</td> <td>Action 4Youth donation</td> <td>Chq 001319</td> <td>20.00</td> </tr> <tr> <td>LH 17.40</td> <td>Royal British Legion donation</td> <td>Chq 001320</td> <td>25.00</td> </tr> <tr> <td>LH 17.41</td> <td>CAB</td> <td>Chq 001321</td> <td>20.00</td> </tr> <tr> <td>LH 17.42</td> <td>Anglian Water</td> <td>Chq 001322</td> <td>32.38</td> </tr> <tr> <td>LH 17.43</td> <td>NBPPC subscription</td> <td>Chq 001323</td> <td>20.00</td> </tr> <tr> <td>LH 17.44</td> <td>LH Memorial Hall hire post office</td> <td>Chq 001324</td> <td>416.00</td> </tr> <tr> <td>LH 17.45</td> <td>Denis Hosking post replacement</td> <td>Chq 001325</td> <td>50.00</td> </tr> </table> <p>b). The draft budget was reviewed and it was resolved to accept the draft. It was resolved to set a precept of £14,000 for the financial year 2018/2019</p>			LH 17.27	Clerk’s salary	Chq 001308	544.96	LH 17.28	LH Memorial Hall hire (1 meeting)	Chq 001309	20.00	LH 17.29	Little Horwood Recreation Trust	Chq 001310	1052.50	LH 17.30	Walker Grounds Care invoice 260	Chq 001311	503.43	LH 17.31	Walker Grounds Care invoice 269	Chq 001311	503.43	LH 17.32 - 37	Allotment landlord rent	Chq 001312 - 1317	120.00	LH 17.38	Winslow & District Community Bus	Chq 001318	50.00	LH 17.39	Action 4Youth donation	Chq 001319	20.00	LH 17.40	Royal British Legion donation	Chq 001320	25.00	LH 17.41	CAB	Chq 001321	20.00	LH 17.42	Anglian Water	Chq 001322	32.38	LH 17.43	NBPPC subscription	Chq 001323	20.00	LH 17.44	LH Memorial Hall hire post office	Chq 001324	416.00	LH 17.45	Denis Hosking post replacement	Chq 001325	50.00	
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17/83	13	<p><b>To confirm parish Council Meeting dates for 2018/19</b></p> <p>Meeting dates for 2018/2019 were confirmed as w</p>																																																											

		<p>19<sup>th</sup> March 2018  23<sup>rd</sup> April Annual Village Meeting in the Recreation Hall  21<sup>st</sup> May Annual Parish Council Meeting  16<sup>th</sup> July  17<sup>th</sup> September  19<sup>th</sup> November  21<sup>st</sup> January 2019</p> <p>All meetings will take place at 8.00pm in the LH Memorial Hall unless otherwise stated.</p>	
17/84	11	<p><b>Any other business</b>  No issues raised.</p>	
		<p>The meeting closed at 9.55 pm</p> <p>The next Parish Council Meeting will be held on 22<sup>nd</sup> January 2018 at 8pm in the Memorial Hall</p> <p>Signed:</p> <p style="text-align: right;">Chairman of the Meeting</p> <p>Date: 22<sup>nd</sup> January 2018</p>	

### Little Horwood Parish Council 2017-2018 Councillors and their Responsibilities

Name of Councillor	Responsibilities	Projects	Committees Attending
<b>Mark Cowdrey</b> Chair	Planning Applications (review of) PC Trustee Little Horwood Trust Budget Setting with Clerk Organise Annual Parish meeting in March/April Annual Audit of Grass Cutting Contractor.	Devolution T2	Attend North Bucks Parishes Planning Consortium (NBPPC)
<b>Mark Bull</b>	Planning Applications (review of), PC Trustee Little Horwood Trust, Flooding,	Maintain and download data from MVAS speed control equipment - MVAS statistical analysis	
<b>Jane Davey</b>	Planning Applications (review of), Highways repairs PC Trustee Little Horwood Trust, Street Furniture	Back-up for annual litter pick	
<b>Tara Garritt</b>	Planning Applications (review of) PC Trustee Little Horwood Trust Annual Litter pick Street Lighting, Gritting	Lead the 2010 village plan review	LAF
<b>Chris Hooper</b>	Little Horwood Memorial Management committee - Parish Council representative.	Defibrillator training and maintenance	LAF cover
<b>Steve Simpson</b>	PC Rep on Recreation Ground Committee, Recreation Ground Trustee Organising the Annual Footpath walk	Stile repairs	