

**MINUTES of a MEETING of LITTLE HORWOOD PARISH COUNCIL (LHPC) held
on Monday 16th January 2016 at 8pm in the Memorial Hall, Mursley Road, Little Horwood**

Present: Cllrs Cowdrey (Chairman MC), Bull (MB), Davey (JD), Garrett (TG), Cooper (CH) and Nickoll (PN). Clerk: Mrs M Cliffe. 6 members of the public were present during the meeting with apologies received from County Councillor John Chilver and Dist. Councillor Sir Beville Stanier.

17/01	1	Apologies – All councillors present
17/02	2	Declarations of Personal/Prejudicial Interest – as previously declared.
17/03	3	Minutes of Last Meeting 21st November 2016 - it was RESOLVED to agree and sign the minutes.
17/04	3a	Matters arising – none.
17/05	4	Items deferred from Previous Meeting (and not covered elsewhere on the agenda) – none.
17/06	5	Casual Vacancy It was RESOLVED to maximise publicity in order to try to fill the post.
17/07	6	Correspondence sent and received <ol style="list-style-type: none"> a. Aylesbury Vale District Council (AVDC) has asked if LHPC wished to run a “Play Around the Parishes” session in 2017. It was decided to defer discussion on this matter until item 11 when the 2017/2018 budget would be discussed. b. Bucks County Council (BCC) reported that the Sustainable Travel Scheme (cycle and footway from Buckingham to Winslow) was 90% complete and construction is scheduled to finish at the end of January 2017. c. Winslow and District Local Area Forum (LAF) have issued updated details from Thames Valley Police on reporting crimes and incidents. The details are being publicised throughout the village. d. BCC’s quotation for replacing sodium street lights with LED lanterns was £310 + vat per lantern. The cost for changing all 19 street lights would, therefore, be prohibitive. It was decided to decline BCC’s offer. The Clerk was asked to research the cost of replacement sodium lanterns as they are being slowly withdrawn from sale. e. The Queen’s Pageant Master is arranging “The Battle’s Over” Commemoration on Sunday 11th November 2018. This event will mark the centenary of the end of the First World War. Cllr PN was asked to explore the village’s response to marking this event which could vary from a simple beacon lighting ceremony to greater involvement from the Little Horwood organisations such as the Recreation Trust, the Entertainments Committee and the Church, should they wish to do so.
17/08	7	To consider whether the Parish wants to create a winter preparedness plan as part of the Department for Communities and Local Government “Get Ready for Winter Campaign”. There was no support for preparing such a plan as there would be no extra funding and writing a plan would place a further burden on Councillors.
		At approximately 8.20 pm the Chairman adjourned the proceedings for public participation.
17/09	8	Councillors’ Reports (items not arising elsewhere on the agenda) <ol style="list-style-type: none"> a) Cllr MB advised that the new ground screw was in place by the Hill Farm Lane junction with Winslow Road. Keys to unlock the bolts were awaited from Highway and Solar Solutions Ltd before the new site could be used. MB said he would devise a proforma so that MVAS statistics and data could be publicised. b) Cllr JD had nothing to report. c) Cllr TG had nothing to report. d) Cllr CH had nothing to report. e) Cllr PN reported that <ol style="list-style-type: none"> i. The “Play Around the Parishes” session had been attended and enjoyed by 12 children. ii. The defibrillator is currently being repaired. The maintenance contract needs to be located and the timing of routine inspections needs to be confirmed. iii. The Devolution Health and Safety consultation proforma had been completed and returned to Bucks CC. iv. A litter pick is being arranged for 18th March starting at approx. 11.00am. Publicity is being arranged. f) Cllr MC reported that <ol style="list-style-type: none"> i. AVDC Planning Enforcement has asked the owner of the mini Spinney to have the shed and its former contents (currently lying on the ground) removed. The leaves have now dropped and the area is an eyesore. The reason for the

		<p>delay in arriving at this action was the shortage of officers dealing with the case.</p> <p>ii. The next North Bucks Parishes Planning Consortium (NBPPC) would provide an update on the VALP. However, it has been confirmed that the AVDC 5 year housing requirement had been reduce by 6000 houses and approximately half of these were already in the planning pipeline.</p> <p>iii. The developer of Hillside (through AVDC) has been asked to make good the grass verge outside the construction site. Additionally, AVDC has been asked about who has responsibility for the hedges and trees on the edge of the development.</p> <p>iv. AVDC Heritage (Morwenna Breen Haynes) has been contacted about the Shoulder of Mutton Pub, a grade 2 listed building. The Parish Council is concerned about the deteriorating condition of the property, especially the ridge of the roof and gaps around the chimneys which allow the ingress of water. AVDC agrees that the building is at risk and have written to the owner to request emergency repairs. An informal enquiry for a change from business to residential use was turned down. MC has written to Susan Kitchen, AVDC Planning Manager requesting that a change of use be refused in the future. MC has been investigating ways of making the building pay its own way, however, nothing viable has been found.</p> <p>v. The public have made their personal views known to AVDC about the Conservation Area proposals. MC has responded on behalf of the Parish Council.</p> <p>vi. As the Clerk has been unable to contact the owners of Chapel Cottage, another potential site has been identified for the replacement Clay Lane sign in the grass opposite the rear of Chapel Cottage. The Clerk was asked to contact AVDC for their agreement. Additionally, the Clerk was asked to ask whether AVDC could arrange for the old sign fittings (which are bent and broken) to be removed.</p> <p>g) The Clerk reported that</p> <p>A request has been received to repair the driveway, where it crosses Parish Council land, in front of 7 Mursley Road. The Clerk was asked to look for any legal documents relating to this land to establish who is responsible for such work. Additionally, she was asked to obtain quotes in order to establish the potential cost.</p>
17/10	9	Planning and Development

Application	Location	Notes
a. Applications Received:		
16/03843/APP	Land adjoining 22 Mursley Rd, Little Horwood	Erection of a detached block to provide one maisonette and to flats Passed to Planning committee for comment
16/04214/APP	Greenacres 13 Mursley Road Little Horwood Buckinghamshire MK17 0PG	Proposed boundary wall with close boarded fence infill Passed to Planning committee for comment
16/04578/AOP	Shucklow Cottage Shucklow Hill Lit Buckinghamshire MK17 0PY	Outline application with access to be considered and all other matters reserved for a site fo including removal of existing kennel/cattery buildings and associated enclosures Passed to Planning Committee for comment
b. Permitted		
16/03483/APP	The Bungalow 4 Wood End	Demolition of existing bungalow and garage and erection of two detached dwellings. 25.5.16 LHPC RESOLVED not to object.
16/04092/APP	Lavendar Cottage 8 Mursley Road, Little Horwood MK17 0PA	Erection of garden building. LHPC resolved not to object Householder Approval given (22/12/2016)

17/11	10	<p>Planning and development – Issues arising.</p> <p>16/03843/APP – The Planning Committee resolved to object to this application due to lack of space for parking exacerbated by the need to create a slope to the road. Additionally, it was unclear whether the landowner had permission to cross the grass verge owned by AVDC.</p> <p>16/04214/APP – It was resolved not to object to this application.</p> <p>16/04578/AOP – it was resolved to object to this application because of concerns about the vision span on entry and exit to the property.</p>
17/12	11	<p>Budget</p> <p>The budget for 2017/2018 was discussed and agreed. The new precept request was set at £13,000. It was decided not to arrange a “Play Around the Parishes” session in 2017 as it was felt that the money could be better used for locally arranged child centred activities. The Clerk was asked to advise AVDC of this decision.</p>

17/13	12	<p>Finance and administration</p> <p>a) Parish Council Meetings for 2017 were agreed as follows - 20th March, 15th May – Annual Parish Council Meeting, 17th July, 18th September, 20th November and 22nd January 2018.</p> <p>b) It was decided to hold the Annual Village Meeting on 24th April.</p> <p>c) The Bank reconciliation, receipts, payments and cheques for authorisation were circulated at the meeting.</p> <p>It was RESOLVED to approve the payments and sign the cheques as detailed.</p> <table border="0"> <tr> <td>i.</td> <td>LH 16.56 LH Memorial Hall hire (2 meetings)</td> <td>Chq 001276</td> <td>40.00</td> </tr> <tr> <td>ii.</td> <td>LH 16.57 LHRT Marquee re – payment of VAT</td> <td>Chq 001278</td> <td>2691.80</td> </tr> <tr> <td>iii.</td> <td>LH 16.58 LH Business 30 Day Notice account (transfer of VAT)</td> <td>Chq 001279</td> <td>800.00</td> </tr> <tr> <td>iv.</td> <td>LH 16.59 Eon Power</td> <td>Direct Debit</td> <td>151.23</td> </tr> </table>	i.	LH 16.56 LH Memorial Hall hire (2 meetings)	Chq 001276	40.00	ii.	LH 16.57 LHRT Marquee re – payment of VAT	Chq 001278	2691.80	iii.	LH 16.58 LH Business 30 Day Notice account (transfer of VAT)	Chq 001279	800.00	iv.	LH 16.59 Eon Power	Direct Debit	151.23
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17/13	12	<p>Any Other Business. No items were raised.</p>																
		<p>The meeting closed at 9.40 pm</p> <p>The next meeting will be 20th March 2017 at 8pm in the Memorial Hall</p> <p>Signed: DRAFT Chairman</p> <p>Date: 20th March 2017</p>																